

St. Paul's College
Plan on Use of Capacity Enhancement Grant (2023-2024 school year)

Means by which teachers have been consulted: at 1st staff meeting on 29 August, 2023.

Task Area	Major Area(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
1	Non-teaching duties of teachers make it difficult for them to concentrate on teaching, curriculum development, and catering for learner diversity	<ul style="list-style-type: none"> To employ three teaching assistants (including MPF) to take up some non-teaching duties currently performed by teachers 	<ul style="list-style-type: none"> Non-teaching duties take up less of teachers' time, so they have more time and energy to concentrate on teaching, curriculum development, and catering for learner diversity 	9/2023 – 8/2024	\$889,497	<ul style="list-style-type: none"> Teachers have more time to concentrate on teaching, curriculum development, and catering for learner diversity 	<ul style="list-style-type: none"> Performance appraisal of the teaching assistants hired using the grant A review with heads of departments concerned on the extent to which teachers' non-teaching duties are relieved by the teaching assistants 	Ms. F. Wong Ms. K. Y. Ng
				Total:	\$889,497			

Redeployment of resources

Total estimated expenses	\$ 889,497	
Grant received	\$ 737,056	
Deficit	\$ 152,441	(to be covered by school funds)